

CHILD SAFE STANDARD 6: SCHOOL SPECIFIC RISK ASSESSMENT

A key part of a risk management strategy is a risk assessment. Risk assessments can take many forms.

Risk Event or Environment	Existing risk management strategies or existing controls	Likelihood	Consequence	Current risk rating	New risk management strategies or treatments	Who is responsible?	Target risk rating
Unquestioning trust of long term employees and contractors or norms	<p>Strategies developed to embed culture of child safety</p> <p>Clear child safety reporting procedures</p> <p>Updated VIT registration.</p> <p>Refresher training compulsory for all staff on mandatory reporting.</p> <p>Certificates collected by assistant principal Alan Gallagher.</p>	Possible	High	Low	Staff load VIT onto edupay.	Principal, AP, Leadership Team, all DET employees, School Council, all adults of the school community.	Low
Recruitment of an inappropriate person	<p>WWCC or Victorian Institute of Teaching registration</p> <p>Pre-employment reference check includes asking about any concerns adhering to the child safe standards.</p>	Possible	High	Low	<p>Processes updated to require:</p> <ul style="list-style-type: none"> More than one reference check of successful applicant. 	Principal, School Council Chair, panel members	Low

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	<p>Recruitment online summary of responsibilities of job.</p> <p>Mentor assigned.</p> <p>Placement of new staff is generally near existing staff members.</p>						
Engagement with children online	<p>Child safety code of conduct</p> <p>Strategies developed to embed culture of child safety</p> <p>Ensure appropriate settings on all student technology to ensure online access to others is not available.</p>	Possible	Moderate	Low	<ul style="list-style-type: none"> Continue to train students and staff to detect inappropriate behaviour. Any new use of computer programs or apps must be thoroughly considered and approved by the principal. 	Principal Assistant Principal, IT coordinator, all staff	Low
Unknown people entering the school from multiple entry points.	<p>Child safe environments</p> <p>Information and awareness for visitors, staff, volunteers and contractors.</p> <p>Induction for all visitors on arrival</p>	Possible	Moderate	Low	<ul style="list-style-type: none"> Refresher training for frequent contractors 	Principal, AP,	Low

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	<p>Adequate monitoring of people entering the school premises.</p> <p>All staff know to direct any unknown person without a lanyard to the office.</p> <p>Student awareness of stranger danger.</p>						
<p>Low fencing surrounding the whole school which gives greater access particularly if people jump the fence.</p>	<p>Current fencing exists</p> <p>School rule for students to enter through gates and not jump the fence.</p> <p>Adequate monitoring of people entering the school premises.</p> <p>All staff know to direct any unknown person without a lanyard to the office.</p> <p>Student awareness of stranger danger.</p> <p>Staff on yard duty</p>	Likely	Moderate	Low	<ul style="list-style-type: none"> Reminders of students not jumping over the fence. 	Everyone	Low
<p>Toilet facilities are accessible by all</p>	<p>We have student toilets located in a different area of the school.</p>	Possible	High	Low	<ul style="list-style-type: none"> Place signs near the toilets that say children only all adults please use toilet 		Low

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members of the community.	<p>BER toilets only have one designated adult toilet that is next to the student's toilets.</p> <p>Students go to the toilet in pairs.</p> <p>Staff know who are using the toilet facilities during class time.</p>				facilities located near the school office.		