

# Parent/Carer Helpers Policy

## **Rationale:**

APS values parent and community participation to support student learning. The school recognises its duty of care to provide a safe environment for students, staff and helpers.

A helper is defined as a person who voluntarily engages in work on the school premises without remuneration.

## **Aims:**

### **To:**

- Provide a safe and secure environment for students, staff and helpers.
- Establish procedures that effectively manage helpers, whilst maintaining the school culture.
- Ensure that the visit complements the curriculum and supports student learning.

## **Implementation:**

1. All helpers are required to sign in at the VPASS system at the administration office prior to and on completion of undertaking any activity at the school.
2. Helper participation is to be agreed in advance between the teacher involved and the helper.
3. Helpers are required to act in a manner consistent with the school values and to be mindful of the confidential and cooperative learning environment.
4. APS strongly encourages parent helpers to obtain a Working with Children Check when working in the school.
5. Helpers on camps and excursions are required to provide a current Working with Children Check.
6. Helpers working with students are under the direction of the teacher.
7. The school provides support for helpers in the form of annual training programs e.g. Classroom Helpers programs and camp briefings.
8. The school's emergency management procedures and OHS policy applies to helpers.
9. The Principal has the authority to prohibit any helper or potential helper from entering or remaining within the school at any time.

## **Evaluation:**

The School Council will be responsible for the review of this Policy within the life of the School Strategic Plan.

**This policy was last ratified by School Council in**

**March 2015**